

BOARD OF HEALTH

MINUTES

7-28-16

Temporary Town Hall, 74 Martin Street, Essex, MA

Dr. Driscoll, Chair and Medical Director, and Ms. Price, Member, present. Ms. Papps, Clerk, not present. Ms. Kirchner, Health Agent, and Ms. White, Administrative Clerk, present.

7:10 pm: Dr. Driscoll opened the meeting and announced that the meeting was being recorded. Dr. Driscoll acted as Clerk in Ms. Papp's absence.

- **Appointments**

None

- **Minutes**

June 23, 2016: Dr. Driscoll entertained a motion for the Board to approve the minutes for June 23, 2016, as written. Ms. Price so moved. **Vote: All in Favor.**

July 14, 2016: Carried over to next meeting.

Minutes are available for review in the BOH office or online at www.essexma.org.

- **Bills Payable**

#533, \$241.44: Dr. Driscoll entertained a motion for the Board to sign bills payable #533 in the amount of \$241.44. Ms. Price so moved. **Vote: All in Favor.**

Bills Payable are available for review in the Accountant's office.

- **Inspection Report Reviews**

None

- **Septic System Design Plans**

85 Conomo Point Road, Beck, Map 110, Lot 59: Dr. Driscoll entertained a motion for the Board to sign and send a letter to Beck, 85 Conomo Point Road, stating that the Board approved the tight tank design plan, dated 3-17-16, with a final revision date of 7-20-16, for this property, with the stipulation that, prior to the issuance of the Certificate of Compliance, a notice is recorded with the Salem Registry of Deeds declaring the existence of a tight tank as well as limiting the number of bedrooms to two. Ms. Price so moved. **Vote: All in Favor.**

Septic System Design Plans are available for review in the Board of Health office.

- **Building Permit Applications**

18 Coral Hill Road, Bahrey, Map 154, Lot 36: Dr. Driscoll entertained a motion for the Board to have Ms. Kirchner endorse the building permit application for Bahrey, 18 Coral Hill Road to finish the basement for office space and a work shop. Ms. Price so moved. **Vote: All in Favor.**

177 John Wise Avenue, Beard, Map 106, Lot 15: Dr. Driscoll entertained a motion for the Board to have Ms. Kirchner endorse the building permit application for Beard, 177 John Wise Avenue, to construct a two car garage. Ms. Price so moved. **Vote: All in Favor.**

Building Permit Applications are available for review in the Building Inspector's office.

- **Other Concerns, Issues & Old Business**

Mike Roy, Essex Septic: Discussion. Dr. Driscoll entertained a motion for the Board to sign and send a letter to Mike Roy, owner of Essex Septic, requesting that all delinquent septic and grease pumping reports be sent to the BOH office within 14 days of receipt of the letter. Failure to submit reports will result in a request for a hearing before the BOH as well as possible suspension of pumper/hauler permit. Ms. Price so moved. **Vote: All in Favor.**

- **Permits**

Dr. Driscoll entertained a motion for the Board to sign the permits listed below. Ms. Price so moved.

Food Establishment Permit #37, Essex River Cruises and Charters,
Temporary Food Permit #3, Herrmann's Royal Lipizzan Stallions, 9-16-16.

Vote: All in Favor.

- **Items that could not be reasonably anticipated by the Chairman within 48 hours of meeting**

Dr. Driscoll closed the meeting at 7:30 pm. **Next BOH meeting: 8-11-16**

Prepared by _____
Ann White

Attested by _____
Dr. David Driscoll, acting Board of Health Clerk